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Calgary Board of Education

# Auburn Bay School Acceptable Use Policy

## 2025-2026 School Year

Auburn Bay School is looking forward to utilizing technology for the 2025-2026 academic year. This is a unique opportunity for our students and with your support, we are certain that this will continue to be a great success. Students will have the opportunity to utilize tablets, computers, online applications, and other digital resources. Prior to using technology in the school, learning expectations are being communicated to students and parents/guardians. Each student and parent/guardian is expected to read and adhere to the policy.

**Digital Technology for Learning**
The use of technology is an integral part of learning at all CBE schools, as required by Alberta Education's Information and Communication Technology (ICT) Program of Studies. Students are encouraged to use our network and digital learning tools to collaborate with others to contribute to the learning environment in meaningful, positive ways. By utilizing the school's digital resources and/or the network, students agree to the guidelines for digital technology use outlined in this document. They also agree to the Digital Citizenship guidelines about technology use in the school. For more information about this, visit https://www.cbe.ab.ca/programs/technology-for-learning/Pages/Digital-Citizenship.aspx.

Students are encouraged to use digital technology to:

- Access, critically assess, and communicate information and understanding
- Seek alternative viewpoints
- Collaborate during inquiry
- Construct personal knowledge and meaning
- Demonstrate understandings
- Organize and manipulate data
- Interact and share learning with others

Prohibited acts include:

- Use of someone else's CBE account or access to network
- Sending or displaying offensive messages or pictures
- Using obscene language
- Harassing, insulting or attacking another person or their reputation
- Trespassing in other people's folders, work or files
- Accessing, posting, sending or downloading inappropriate material
- Assuming the identity of another person to gain information
- In any way, moving, opening hardware or computer accessories
- Any attempt and/or threats to harm a person
- Plagiarism of online content
- Posting, publishing, circulating or distributing personal information about oneself or others without the supervision and consent of a staff member
- Use of technology or the network to access sites/software not approved by staff
- Downloading or uploading content not approved by staff
- Vandalizing the technology

**CBE My Devices Network**
The CBE My Devices Network enables students to access wireless Internet on school-owned technology. Students are expected to follow the Acceptable Use Policy when accessing this network.

**Procedure for Policy Violation**
Depending on the severity of inappropriate use, consequences will be determined by school teachers and the administrative team. Parents/Guardians will be notified. This Acceptable Use Policy complements Calgary Board of Education Administrative Regulation 1062 --- Acceptable Use of Electronic Information Resources.
https://www.cbe.ab.ca/GovernancePolicies/AR1062.pdf

Should you have any questions, please contact your child's teacher.